



# **ANNUAL REPORT**

Galion City Health Department

**2016**



# A Letter From the Health Commissioner

“One of the greatest rewards in the Public Health field is being able to make a difference in the lives of people throughout an entire community; often without them even knowing.”

“It’s always impressive when a public health crisis is averted before the public even knows it exists.”

Dear Residents,

The year 2016 was an eventful year for the health department with the completion of many goals and accomplishments. A major accomplishment in this past year was the completion of the 2016 Crawford County & Galion City Community Health Improvement Plan. What is particularly rewarding about the community health assessment process is the many partners who come together in a systematic effort to address public health problems based on the results of the previously completed Community Health Assessment. Public health and other governmental, education, and human service agencies, in collaboration with community partners worked together to set priorities and coordinate and target resources through the Community Health Improvement Plan. The Crawford County Health Partners continued to meet regularly to work towards identified priorities; Decrease Obesity, Decrease Adult Cardiovascular Disease, Decrease Youth Substance Abuse, and Improve Prenatal Outcomes. The health department has truly demonstrated its willingness to share and to collaborate with other agencies in managing public health issues. Continuing and strengthening this kind of teamwork is essential to maintaining the wellbeing of the community.

One of the best ways to ensure the success of a community is to ensure its residents have the opportunities they need to get and stay healthy. The staff updated our Mission Statement to accurately portray just that, “To Promote, Improve and Protect the Health and Well-Being of the Community We Serve”. Our new mission statement simply but descriptively captures the essence of what we do every day in the world of public health. Much of the work we do – inspections, vaccinations, epidemiology, licensing – lives “under the radar” and serves to protect our community from disease.

The Galion City Health Department continues to prepare for national accreditation as part of its broader initiative to strengthen agency performance, assure the quality of departmental services, and assure that health department activities reflect the needs of the community. Through the accreditation process, a public health department can identify performance improvement opportunities, enhance management, develop leadership, and strengthen relationships with members of the community.

This year’s report serves to highlight ways in which our team has made a difference in the City of Galion. As we move forward, Public Health will continue to monitor the ever-changing needs of our population, strengthen community relations, and continue to provide the preventative health care that we need to grow stronger, healthier communities. As health commissioner, I am very proud of all that our staff contributed in this past year to improve the health of residents. The enthusiasm the staff brings to improving the health of our community encourages me that we will as a community improve Galion’s overall health.

Sincerely,

*Trish Factor*, MPH, MCHES, CHEP  
Galion City Health Commissioner



## 2016 Program Highlights

|   |      |
|---|------|
| Birth Certificates Issued                     | 825  |
| Births Registered                             | 405  |
| Death Registered                              | 183  |
| Death Certificates Issued                     | 522  |
| Free Veterans Death Certificates Issued       | 48   |
| Communicable Diseases Reported                | 140  |
| Communicable Disease Outbreaks                | 0    |
| BCMH Client Load                              | 38   |
| Immunizations Given (non-Flu)                 | 1027 |
| Flu Immunizations Given                       | 376  |
| Public Health Nuisance Complaints             | 93   |
| Food Licenses Issued                          | 112  |
| Plan Reviews (new, new location or ownership) | 3    |
| Food Safety Course (Individuals Trained)      | 22   |
| School Inspections                            | 10   |
| Swimming Pool/ Spa Inspections                | 10   |
| Rabies Prevention (Animal Bites Investigated) | 44   |
| Car Seats Distributed                         | 38   |



## Frequently Requested Information

|                       |  |
|-----------------------|--|
| Main Phone Number     | (419) 468-1075   |
| Main Fax Number       | (419) 468-8618   |
| General Email Address | <a href="mailto:galioncityhd@galionhealth.org">galioncityhd@galionhealth.org</a> |
| Website               | <a href="http://www.galionhealth.org">www.galionhealth.org</a>                   |
| Join us on Facebook   | The Galion City Health Department  |
| Follow us on Twitter  | @GalionHealth  |

# Who We Are

## 2016 Board of Health

|                          |                                 | Member Since     |
|--------------------------|---------------------------------|------------------|
| <b>Tom O'Leary</b>       | President/Mayor, City of Galion | <b>6/1/2013</b>  |
| <b>Dennis Long</b>       | Vice President                  | <b>2/12/1997</b> |
| <b>Katelyn Strickler</b> | President Pro Tem               | <b>1/15/2014</b> |
| <b>Wendy Kerr, CNP</b>   | Member                          | <b>1/15/2013</b> |
| <b>Wade Cramer</b>       | Member                          | <b>2/10/2015</b> |



## BOH

The Board of Health is the governing body for Galion City Health Department. Board members are appointed by the Mayor.

Regular meetings are generally held on the 2nd Tuesday of each month. Meeting dates/times, agendas, and minutes are available online at:

<https://galionhealthorg.blueskymeeeting.com>

## Staff

|  | Years of Service |
|--|------------------|
| <b>Trish Factor</b> , MPH, MCHES, CHEP<br>Health Commissioner                        | <b>2</b>         |
| <b>Stephanie Zmuda</b> , RS<br>Director of Environmental Health                      | <b>12</b>        |
| <b>Emily Miller</b> , RN, BSN<br>Director of Nursing                                 | <b>&lt;1</b>     |
| <b>Theresa Swinehart</b> , RN<br>Public Health Nurse                                 | <b>20</b>        |
| <b>Kara Kimerline</b> , RN, BSN<br>Public Health Nurse                               | <b>3</b>         |
| <b>Melinda Corwin</b> , RN<br>Public Health Nurse                                    | <b>&lt;1</b>     |
| <b>Jessica Bopp</b><br>Medical Assistant   | <b>&lt;1</b>     |
| <b>Olivia Roston</b> , BS<br>Business Services Officer<br>Vital Statistics Registrar | <b>4</b>         |



**Dr Sarah Metzger, MD**  
Medical Director,  
Galion City Health  
Department

Dr. Metzger joined GCHD as the Medical Director in 2014; she is responsible for all standing orders for our clinical practices, medical leadership during emergency events, and acts as a resource for our staff.

# Strategic Planning

The Board, staff, and administration reviewed the mission and vision statements; they also created the Values/ Guiding Principles of the Galion City Health Department.

A mission statement provides a sense of purpose, describes what the organization does, the way it is done, and for whom.

A vision statement defines the desired future state and provides direction for where we are going as an organization.

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***WE CARE***

**Ensure:** Ensuring that the community knows that our first priority is their health and well-being.

## A stylized tree where the left branch is green and labeled 'medicine' and the right branch is blue and labeled 'health'. The tree is composed of various medical and healthcare icons. The green branch includes icons for a plus sign, scales, a heart, a stethoscope, a pill bottle, a syringe, a microscope, a person in a wheelchair, a family, a heart with a pulse line, a pill, a first aid kit, and a bandage. The blue branch includes icons for a DNA helix, a heart, a stethoscope, a microscope, a person, a heart with a pulse line, a pill, a first aid kit, a bandage, a person in a wheelchair, a family, a heart with a pulse line, a pill, a first aid kit, and a bandage. The tree is set against a white background.

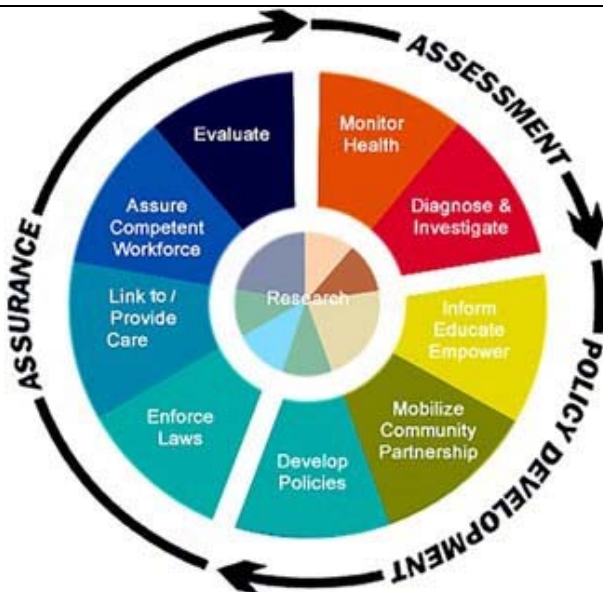
Inspire and Engage the  
Community We Serve to be  
Optimally Healthy

# What We Do

As a public health department, we are guided by local, state, and federal mandates and collaborate with a wide variety of jurisdictions and organizations to improve the health of our community we serve. Community-based responsibilities and objectives provide our organizations purpose as well as a framework for accountability. These functions, known as The 10 Essential Public Health Services, are what every citizen across the United States should expect and receive from their public health department.

## The 10 Essential Public Health Services

- Monitor the health status of a community to identify potential problems
- Diagnose and investigate health problems and hazards in the community
- Inform, educate, and empower people about health issues, particularly the underserved and those at risk
- Mobilize community partnerships to identify and solve health problems
- Develop policies and plans that support individual and community health efforts
- Enforce laws and regulations that protect health and ensure safety
- Link people to needed personal health services and assure the provision of health care when otherwise unavailable
- Assure a competent public health and personal healthcare workforce
- Evaluate effectiveness, accessibility, and quality of population based health services
- Research for new insights and innovative solutions to health problems



The Galion City Health Department (GCHD) utilizes *The 10 Essential Public Health Services* as a framework to guide our functions and better serve the community. These functions are our responsibility to the community we serve. Throughout this annual report, examples of how we are working to meet those responsibilities and improve the health status of the community are given.



# Public Health Accreditation

In 2016, the GCHD has continued to pursue accreditation and strengthen our infrastructure. Staff works to collect documents that show how the health department is in compliance with the Public Health Accreditation Board (PHAB) standards as well as determine what documents are needed and/or what systems need put in place. PHAB is a voluntary national program designed to help standardize and improve public health practices and the quality of care offered in health departments nationwide. As we work toward accreditation, we strive to continue our mission to promote and protect the health and well-being of those we serve.



## GCHD Strategic Priorities

The GCHD's strategic priorities do not cover all the work done at the Galion City Health Department (GCHD). GCHD engages in a broad range of activities that help it achieve its overall mission of promoting and protecting the health and well-being of the communities we serve. With all its work, GCHD is committed to addressing all health disparities. In order to achieve the mission of the Galion City Health Department, the following four strategic priorities and associated goals were identified.

### Strategic Priorities and Associated Goals: Areas of department emphasis





# Monitor the Health Status of the Community

## Community Health Assessment & Improvement Planning

**2016-2019**



**Crawford County & Galion City**  
Community Health Improvement Plan

Commissioned by:



The Galion City Health Department is a member of the Crawford County Health Partners. Every 3 years the Crawford County Health Partners conduct and fund a health assessment. This assessment is a questionnaire that asks Crawford County, including Galion city, residents about their health habits, health insurance, healthcare services, and social and environmental factors. The health report helps to answer the question “How healthy is the community?”. In 2015-16, the Crawford County & Galion City Health Assessment was analyzed with our partners. Analysis involves comparing local health data with other counties, the state and the nation. The partners also look at health trends over time, race, gender, age, ethnicity, and geographic location. All the assessments and data help to identify health priority areas. This information helps determine what health areas on which to focus. In 2016, the Crawford County & Galion City Community Health Improvement Plan (CHIP) was completed. The plan outlines the health priorities as well as why these priorities were chosen. Each priority area has health data linked to it.

## Community Health Improvement Plan Priorities

**Decrease  
Obesity**

**Decrease Adult  
Cardiovascular  
Disease**

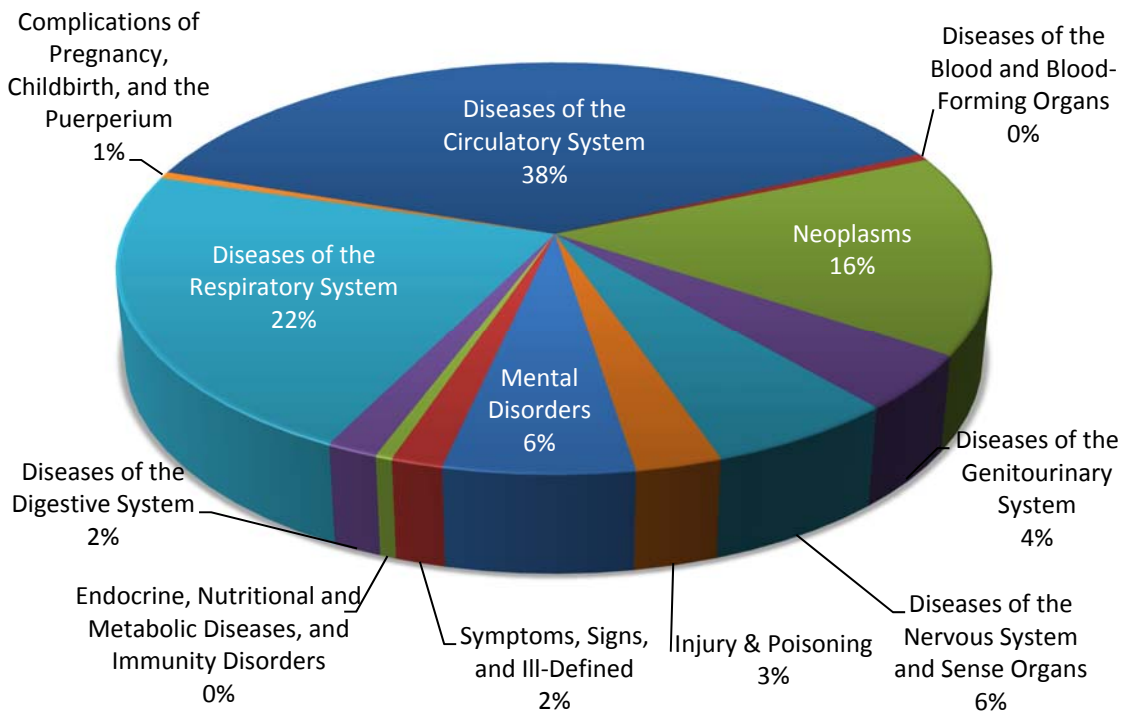
**Decrease Youth  
Substance  
Abuse**

**Improve  
Prenatal  
Outcomes**

The Galion City Health Department was excited that 2016 brought the community unveiling of the Community Health Assessment results and allowed us to begin working with our partnering agencies to develop the Community Health Improvement Plan (CHIP) which will have allowed us to determine goals, objectives, and strategies to target many of the dominant health issues identified.

# Monitor the Health Status of the Community

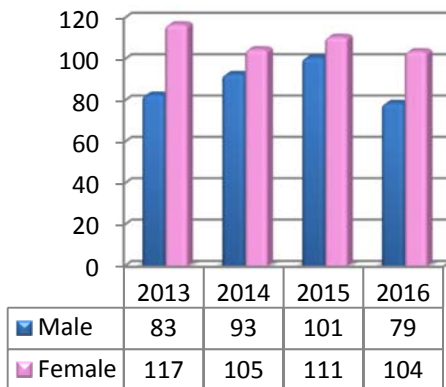
## 2016 Causes of Death by Disease Process



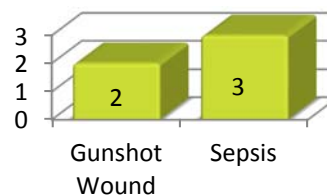
In 2016, the Vital Statistics Department registered 405 new birth certificates and issued 825 certified birth certificates. 183 new death certificates were registered, 522 certified death certificates were issued, an additional 48 free Veteran Copies were issued, and 64 burial permits were issued. The 3 leading causes of death by disease process has remained the same with the top three in order being Diseases of the Circulatory System, Diseases of the Respiratory System, and Cancer.

*\*1 death is still pending supplemental reports from the coroner to determine the causes of death.*

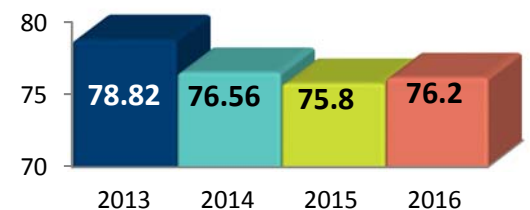
## Deaths by Gender



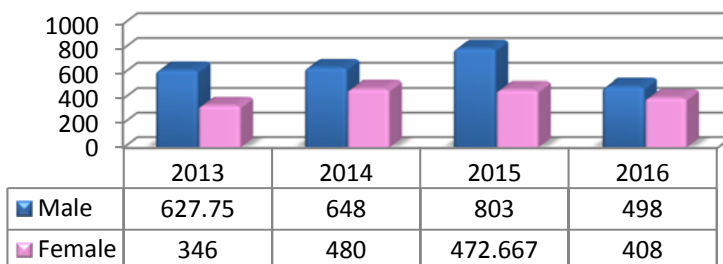
## 2016 Deaths by Injury/Poisoning



## Average Age of Death



## Potential Life Lost by Gender (Average Life Expectancy of 75 years)

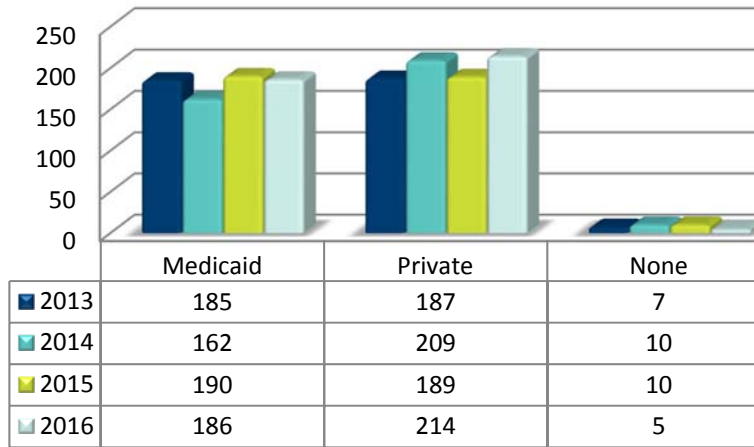


## Drug Related Deaths

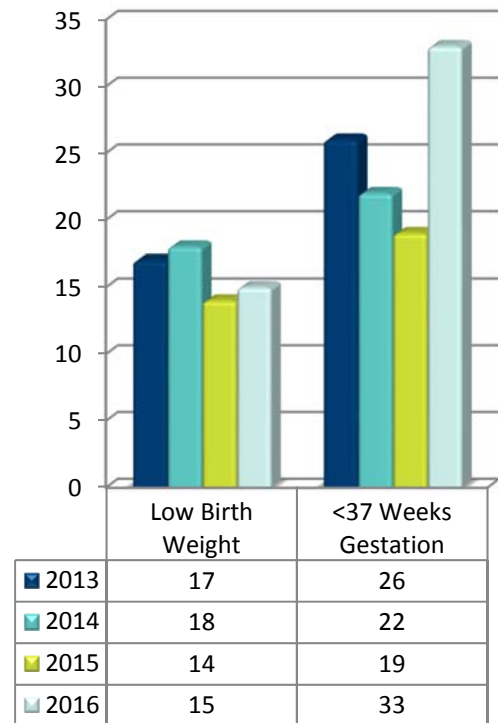


# Monitor the Health Status of the Community

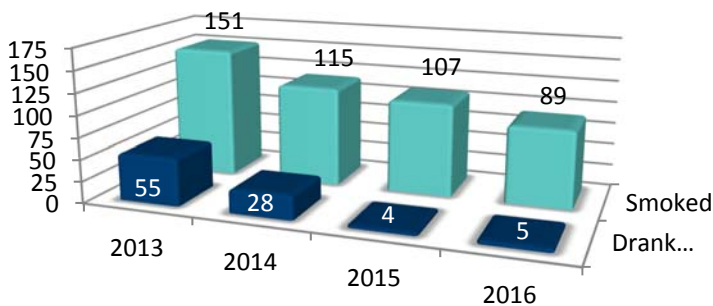
## Birth by Insurance Types



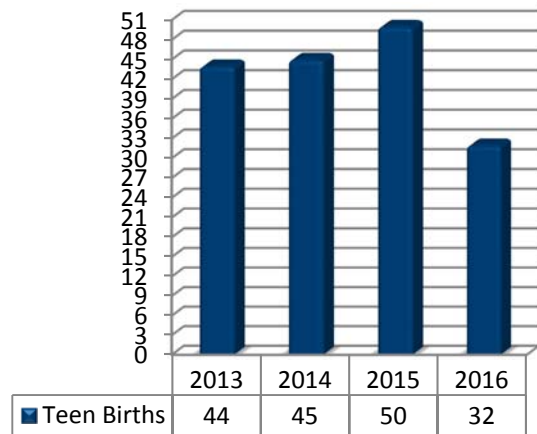
## Low Birth Weight & Premature Babies



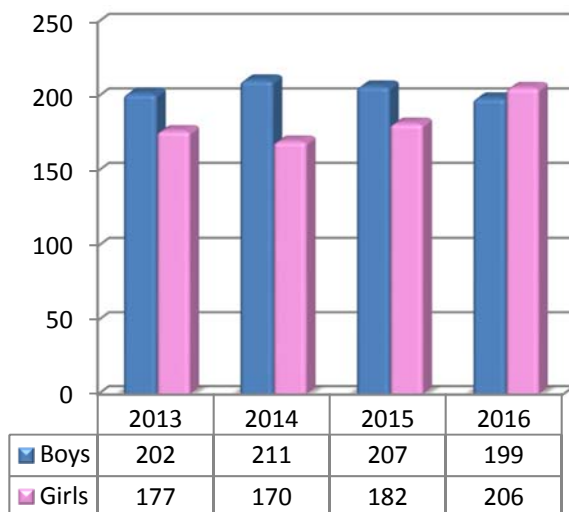
## Mothers Drank Alcohol and/or Smoked at Some Point During Pregnancy



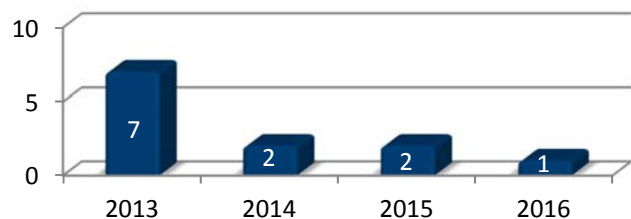
## Teen Births



## Births by Gender



## Fetal Deaths



# Monitor the Health Status of the Community

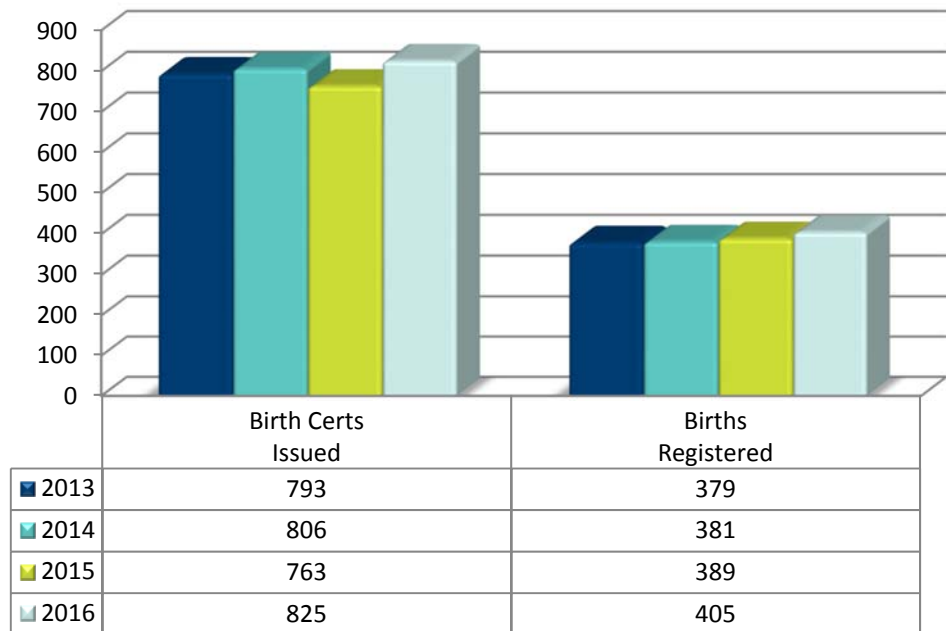
## Vital Statistics Data

The legal records collected by the Galion City Health Department's Vital Statistics Department are the data source for many important statistical measures used in public health. These indicators track health outcomes and are used locally for planning and community analysis.

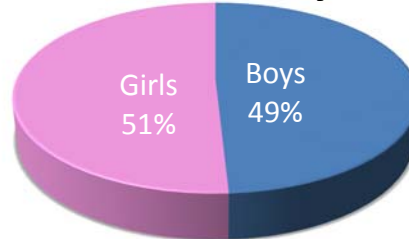
The Galion City Health Department's Vital Statistics Department issues birth certificates, death certificates, and burial permits. For birth records, we can issue certified copies for anyone born in the state of Ohio from December 20, 1908 to the present. For death records we can issue certified copies for deaths that occurred within the city limits of Galion from December 20, 1908 to the present.

The Vital Statistics Department is also responsible for registering all births, deaths, and fetal deaths that occur within the Galion city limits, assisting parents with completing Acknowledgement of Paternity Affidavits, assisting people with completing Birth Affidavits to make minor corrections on birth records, issuing copies of records to the Veteran's Administration, and assisting people with genealogical requests.

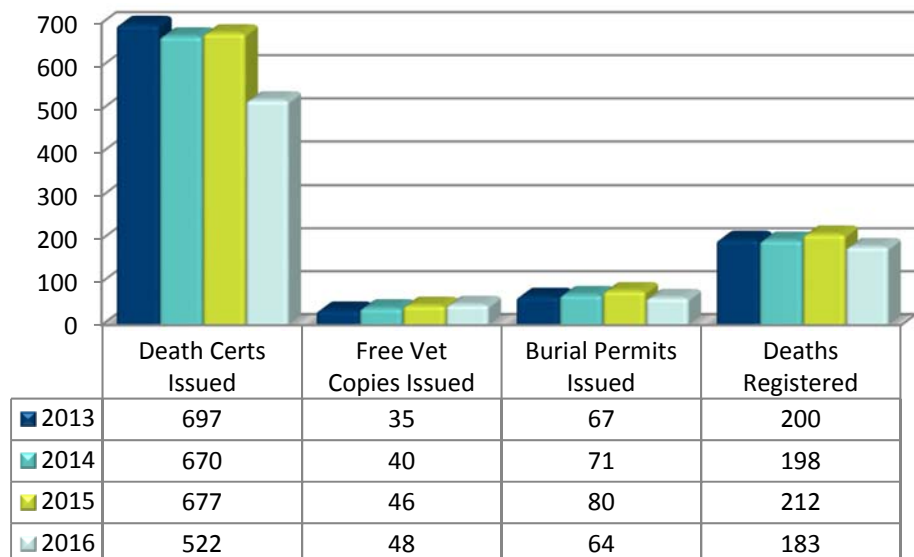
## Birth Certificates Issued & Registered



## 2016 Births of Boys to Girls



## Death Documents Issued & Registered



# Diagnose & Investigate Health Problems

## Reportable Disease Investigation

### OVERVIEW

According to the Ohio Administrative Code 3701-3-02, cases and suspected cases of selected infectious diseases are required to be reported to the Ohio Department of Health and local public health agencies. These reportable diseases were determined to be of public health significance in Ohio. Many of these diseases must also be reported by state health departments to the Centers for Disease Control and Prevention (CDC) as part of national public health surveillance of infectious diseases.

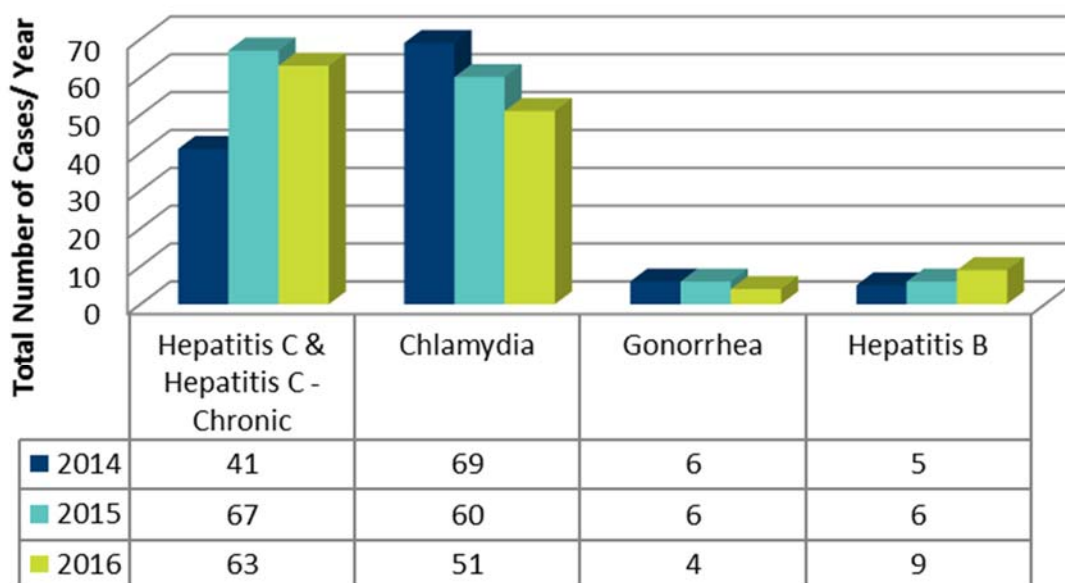
The 2016 GCHD Data Summary includes cases of reportable disease that were diagnosed among residents of Galion, OH, reported to public health, and found to meet the public health surveillance definition of a confirmed case. This data does not represent all cases of reportable infectious disease that occurred in the community, as individuals may not seek medical care for mild or asymptomatic infections. Additionally, a reported case of disease may not meet the surveillance definition of a confirmed case. Surveillance definitions are designed to standardize data collection and reporting across public health jurisdictions and may differ slightly from clinical definitions used in patient management. Outbreaks or media coverage of a particular disease can also influence testing and reporting rates. Data in this summary are considered provisional. Please note that data is grouped by type of disease.

This Data Summary is intended to be a resource for individuals and public health partners concerned about infectious diseases in Galion, OH. Further information on communicable disease may be obtained by contacting the Galion City Health Department.

### REPORTABLE DISEASES

A comprehensive listing and guidance for reportable diseases and non-reportable diseases in the State of Ohio can be found in the Infectious Disease Control Manual (IDCM) (<http://www.odh.ohio.gov/pdf/idcm/intro1.pdf>). This document also includes rules contained within the Ohio Administrative Code (OAC) that pertain to infectious disease reporting. Services provided at the Ohio Department of Health Laboratory and processes for submission of specimens can be found within this document.

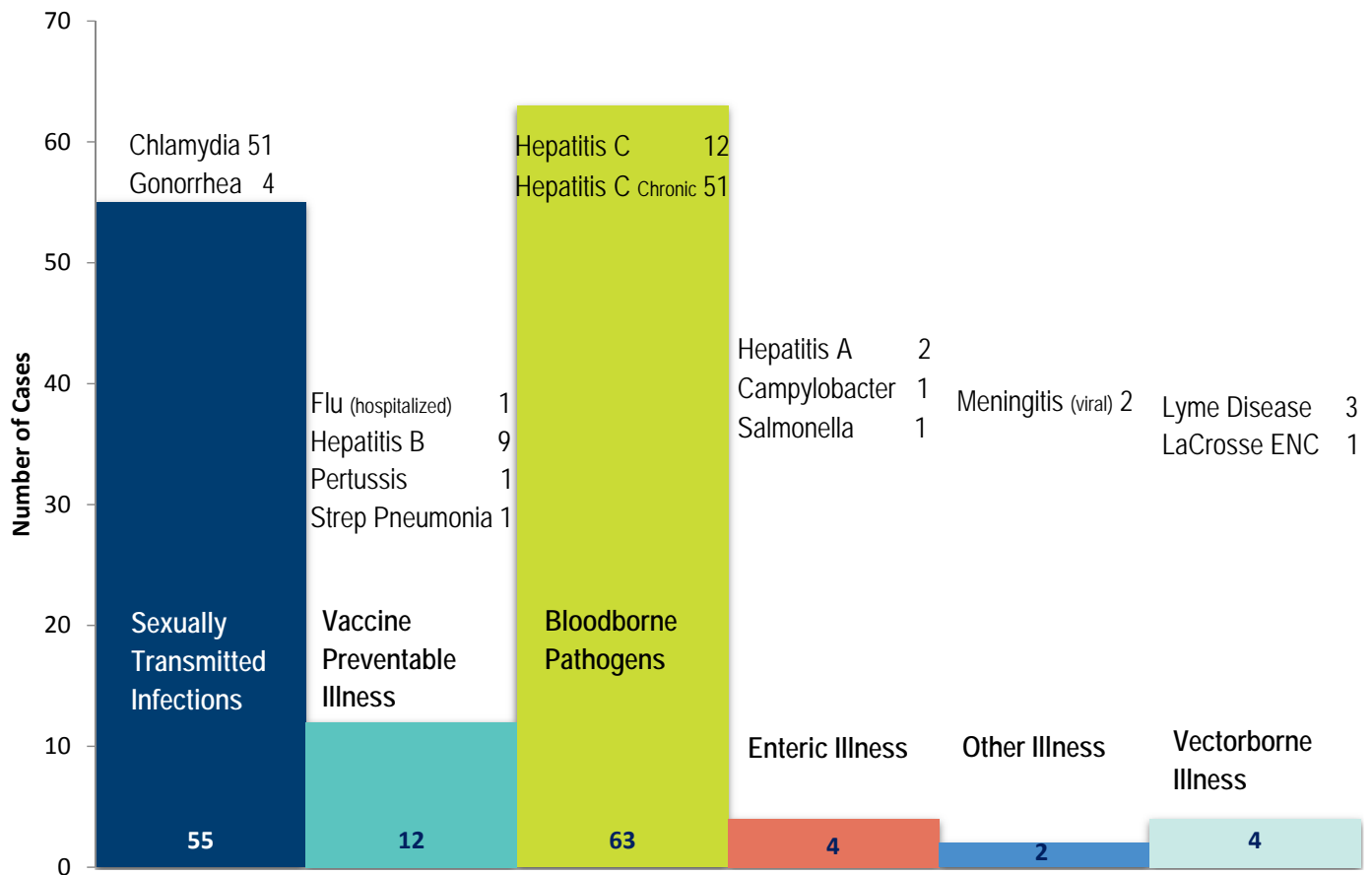
### Top 4 Confirmed Communicable Diseases





# Diagnose & Investigate Health Problems

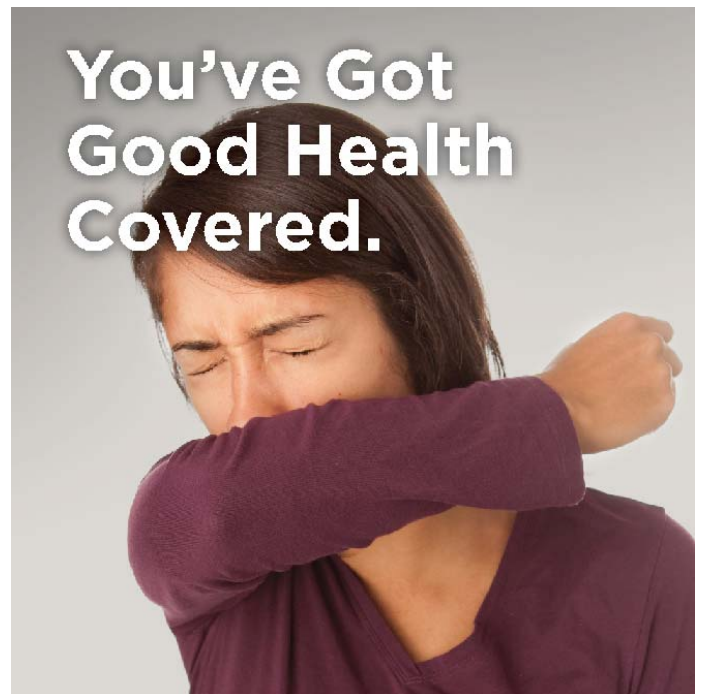
## Communicable Diseases Reported in 2016



### Disease Investigation and Quality Improvement

The Galion City Health Department regularly receive reports of communicable diseases through various methods from reporting agencies. In 2016, the process of follow-up with the reporting agencies to receive necessary information was found to be untimely, costly, and an often-unsuccessful part of epidemiological duties. Through quality improvement efforts, the GCHD was able to work with some high reporting agencies in order to expedite the process of receiving information. This cut the time to case closure greatly.

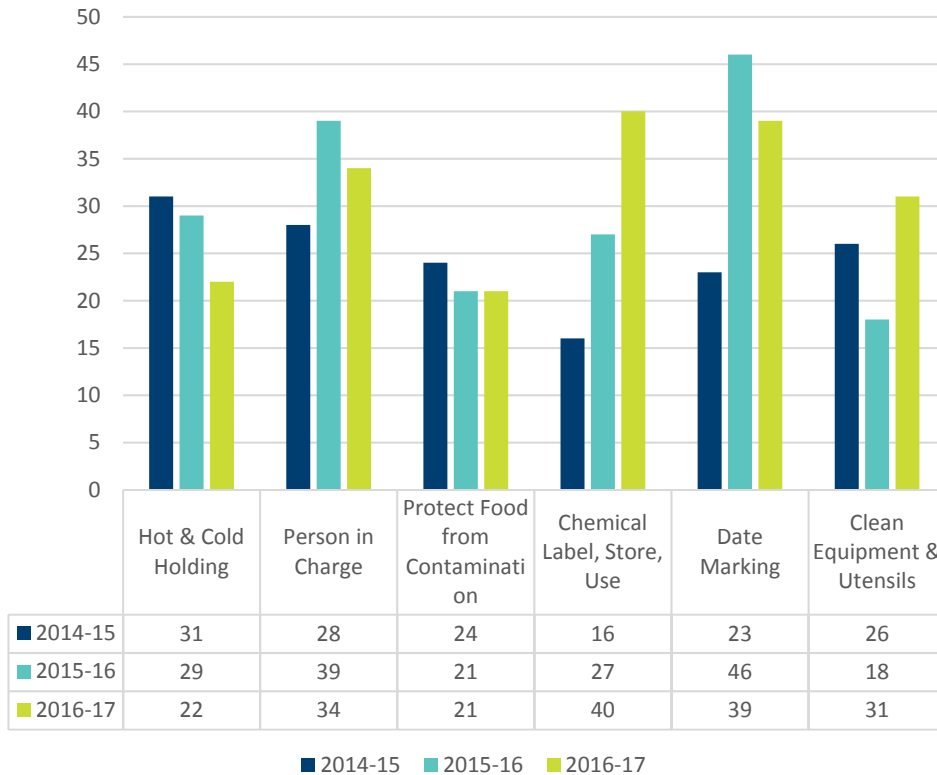
**You've Got  
Good Health  
Covered.**





# Diagnose & Investigate Health Problems

Most Common Critical Food Safety Violations



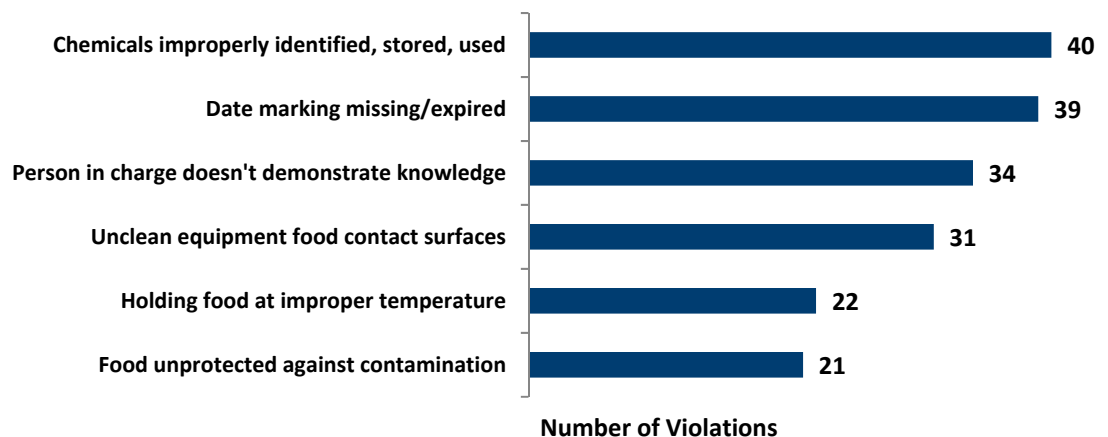
## Inspection Reports

Galion City Health Department began posting food safety inspection reports online on July 1, 2012. GCHD posts food safety inspection reports online to share information that may assist you in being a well-informed consumer. Each inspection report is a "snapshot" of restaurant conditions on the day and time of that inspection. On any given day, an establishment may have more or fewer violations than posted here. Any individual inspection may not be representative of the overall, long-term performance of an establishment.

Reports can be found at: <http://www.galionhealth.org/environmental-health/food-safety-inspections-a-online-reports>



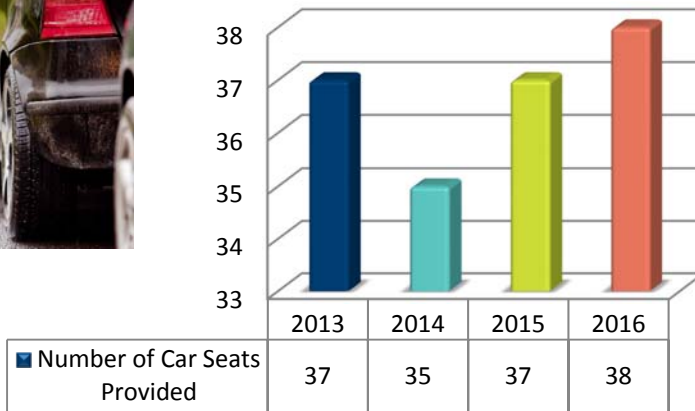
## Most Common Food Safety Violations 2016



# Inform, Educate, & Engage the Community



## Number of Car Seats Provided



The Ohio Department of Health's child passenger safety (CPS) program, Ohio Buckles Buckeyes (OBB), provides child safety seats and booster seats to eligible low income families in all Ohio counties. The overall goal of this program is to increase the availability of child safety seats for families who could not otherwise afford them and to increase correct installation and proper use of child safety seats.

Through the coordinated efforts of a network of local and regional CPS coordinators, the OBB Program distributes child safety seats and booster seats and provides CPS education.

Ohio's Child Passenger Safety Law is defined in Ohio Revised Code 4511.81



## Summer Lunch Program

The Galion City Health Department participated in the Galion City Schools Summer Lunch Program. There were 4 locations for lunch sites. Every Tuesday, 2 sites were visited by health department employees. Every 2 weeks a new topic (for example: immunizations, nutrition, summer safety) was introduced with coloring sheets, activity books, information packets handed out to participating children/families.



Child Injury





# Inform, Educate, & Engage the Community



## Safety Town

The Galion Police Department, Galion Fire Department, the Galion Elk Lodge 1191, in conjunction with the Galion City Health Department, held its second Safety Town at the Galion Primary School.

Safety Town is a program to teach children safety lessons about fire, pedestrians/traffic, water, guns, and poisons/drugs. A small town is created to instruct children about safety measures.

GCHD was fortunate enough to be able to provide two educational sessions. Kara Kimerline RN and Jessica Bopp MA student taught hand hygiene with a Dr. Seuss story and the Glow Germ Black Light. Buckle Bear and the GCHD car seat technicians also made an appearance to teach car/booster seat safety.



# Inform, Educate, & Engage the Community

## Wash Your Paws for Santa Claus

The Wash Your Paws for Santa Claus campaign was geared toward young children in an effort to encourage hand hygiene. The children learned about the importance of washing their hands, especially before baking or handling those cookies for Santa! The children then did their best to color a picture depicting some of what they had learned. We had hundreds of entries into the coloring contest. We worked with the primary school teachers at Galion City Schools as well as St Joseph's Catholic School to select 12 winners. Winners were then invited to ride (with their parents) in the Come Home to Galion holiday parade. The Health Department had a horse drawn wagon take everyone along the parade route. We were also grateful to the Ministerial Association for donating Holiday Teddy Bears to each of the winners.

## Clean Plate Awards

The Galion City Board of Health recognized 9 licensed food facilities with Clean Plate Awards in 2016, the first year for the program. The award is a designation earned by retail food establishments and food service operations that have demonstrated excellent food safety practices. Eligibility is based in part on superior performance during inspections and having employees trained in food safety. "Facilities that meet the stringent criteria have much to be proud of," said Stephanie Zmuda, Environmental Health Director. The 2016 awardees were: Galion Community Hospital, Galion High School, Galion Middle School, Galion Intermediate School, Galion Primary School, Galion Pointe, PECO II Ballpark Concession, St. Joseph Catholic School, and Taco Bell.





# Mobilize Community Partnerships



The Crawford County Health Partners is comprised of businesses, agencies and individuals working in collaboration to identify, target and reduce health issues throughout Crawford County.

How it began:

Originally, the driving factor for this partnership was mandates for both health departments within the county and the Hospitals of Crawford County.

Currently, Crawford County Health Partners consists of over 40 different businesses/ agencies.

This diversity has allowed us to become more focused on the entire population and begin forming relationships to make a lasting impact on the health of our community.



## CHA and CHIP Collaborations

A real and permanent change in any community system requires the collaboration of everyone involved in that system, from those that administer and direct it to those that receive its services or are otherwise affected by it. Organizations and agencies that are officially part of or interact with the local public health system, for example, have to work together to avoid duplication of effort, make sure that everyone who needs services receives them, provide coverage to all geographic areas, pass on procedures and practices that work well, share resources when necessary, and plan together. They also have to coordinate efforts both among themselves and with other sectors of the community and the state. This is one reason for assembling a diverse CHA/ CHIP Committee, "The Crawford County Health Partners" to get as many individuals and organizations in the community as possible moving in the same direction and communicating well with one another.

The Galion City Health Department along with Crawford County Public Health have led the efforts of the "Crawford County Health Partners". Through these efforts, the group has successfully completed their joint Community Health Assessment (CHA) and a joint Community Health Improvement Plan. Community partners are backing the health departments' joint efforts and are highly active participants in the processes. The Galion City Health Department and Crawford County Public Health were able to secure funding for these endeavors.



# Mobilize Community Partnerships

## Community Counseling Services

GCHD has partnered with Community Counseling to support mental health outreach by providing space within the Health Department to allow for counseling sessions to take place locally. For many residents, it is a struggle to get to various locations when seeking mental health assistance. There has been great feedback and an obvious need for these services to be provided right here in Galion. This allows our department to aid in the outreach of mental health services.

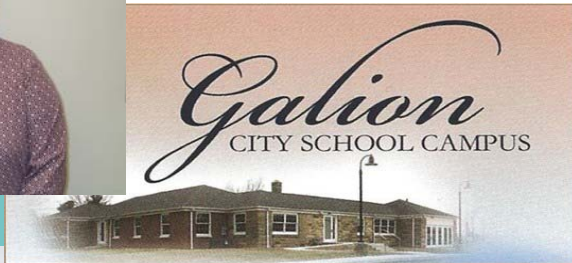
Transportation as well as mental health issues were both struggles highlighted in data obtained through the Community Health Assessment.



Trish Factor with Cindy Wallis presenting the annual partnership agreement



Tim Brown with Community Counseling Services



## School Nursing

The Galion City Health Department School Nursing Program supports the provision of quality health services in schools to promote student health and wellness.



Galion City Health Department provides Public Health Nurses to Galion City Schools 40 hours per week. St. Joseph's Catholic School-Galion is provided with Public Health Nurses for vision and hearing screenings, immunizations record review, lice checks, health education programs, and on an as needed basis.



# Develop Policies to Achieve Health

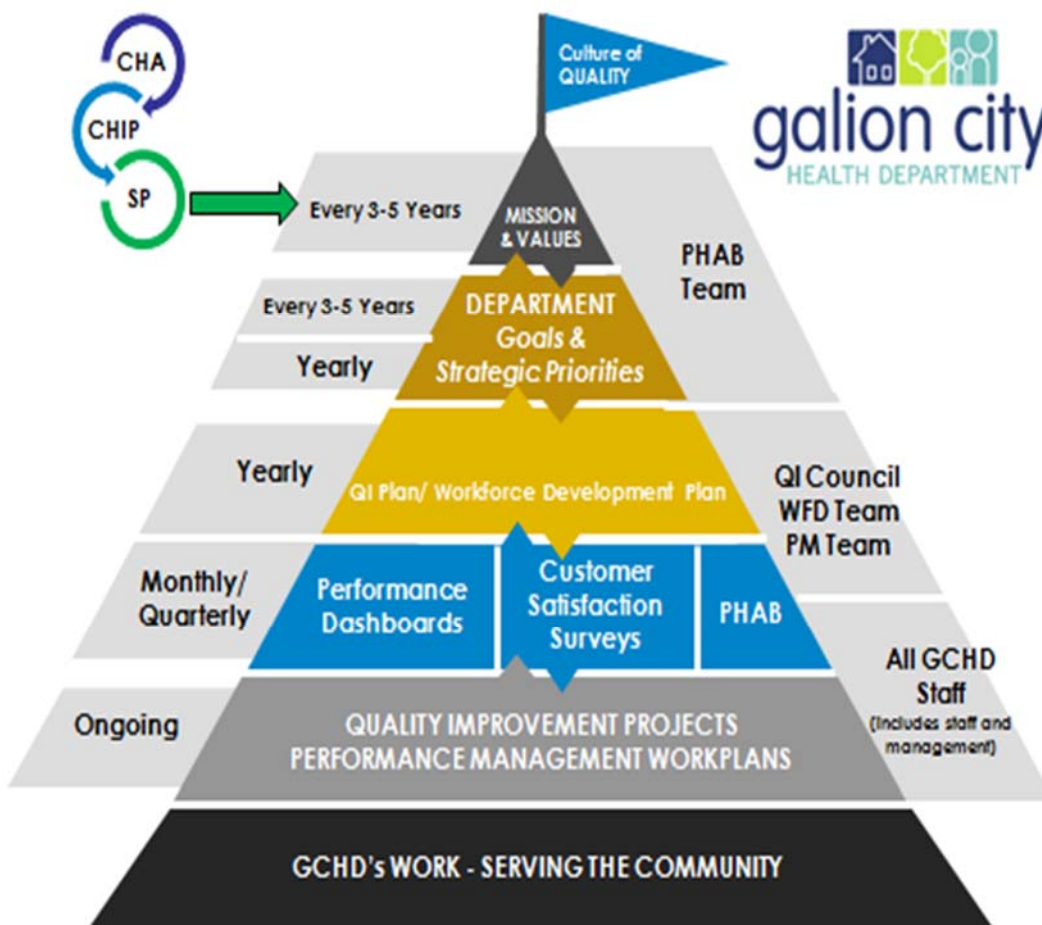
The Galion City Health Department develops, implements, and supports numerous policies, procedures, and plans in efforts to improve and protect the health of the community we serve.

Plans include, but are not limited to, Community Health Improvement Plans, Emergency Response Plans, individual program plans, policies, and procedures, as well as policies for the agency as a whole.



## Building a Culture of Quality

The Galion City Health Department continued its quality efforts by following a model for the Organizational Culture of Quality. This model gives the GCHD staff a visual representation of the efforts it takes to build a true culture of quality through the various steps. The model also shows the interconnectivity between the many documents the organization has and/or will create, as well as the timeframes associated with each.



## Quality Improvement Plan

The Galion City Health Department began integrating GCHD's Quality Improvement Plan. This brought about a focus on Continuous Quality Improvement.

Continuous Quality Improvement is an integrative process that links knowledge, structures, processes, and outcomes to enhance quality throughout an organization. The intent is to improve the level of performance of key processes and outcomes. A systematic, department-wide approach for achieving measurable improvements in the efficiency, effectiveness, performance, accountability, and outcomes of the processes or services provided. Applies use of a formal process to "dissect" a problem, discover a root cause, implement a solution, measure success/failures, and/or sustain gains.

# Enforce Laws to Provide a Healthy Environment

## Food Safety Program

**Our food protection program offers the following services:**

- Complaint investigation
- Plan review
- Licensing
- Inspections

### Complaint Investigation

- Our food protection program investigates illness and non-illness complaints within its jurisdiction.

### Plan review

- Plans must be submitted to the health department for review prior to construction and development of a new facility, or prior to the substantial renovation of an existing facility.

### Licensing

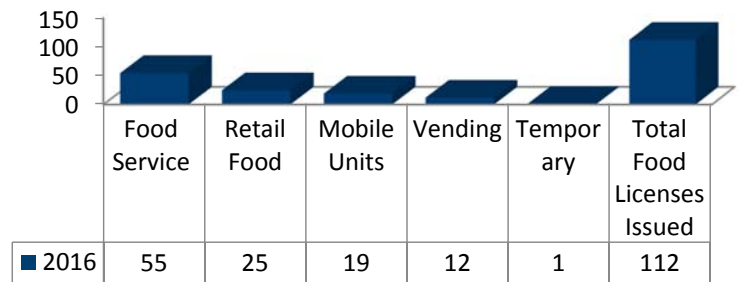
The Galion City Board of Health licenses all food service operations and retail food establishments:

- Permanent food service operations and retail food establishments
- Mobile food service operations and retail food establishments
- Vending machines offering prepared food or beverages
- Temporary food service operations and retail food establishments.

### Inspections

- The health department conducts inspections at all licensed food service operations and retail food establishments. Inspections and consultations with operators promote control over the five identified risk factors for foodborne illness identified in the [FDA Food Code](#): poor personal hygiene, food from unsafe sources, inadequate cooking, improper holding temperatures, and contaminated equipment. The inspections are a service provided to protect public health. The frequency of inspections depends upon the type of food facility and the food preparation processes conducted.

## 2016 Food Licenses Issued



**A Foodborne Illness Should Never Be On The Menu.**



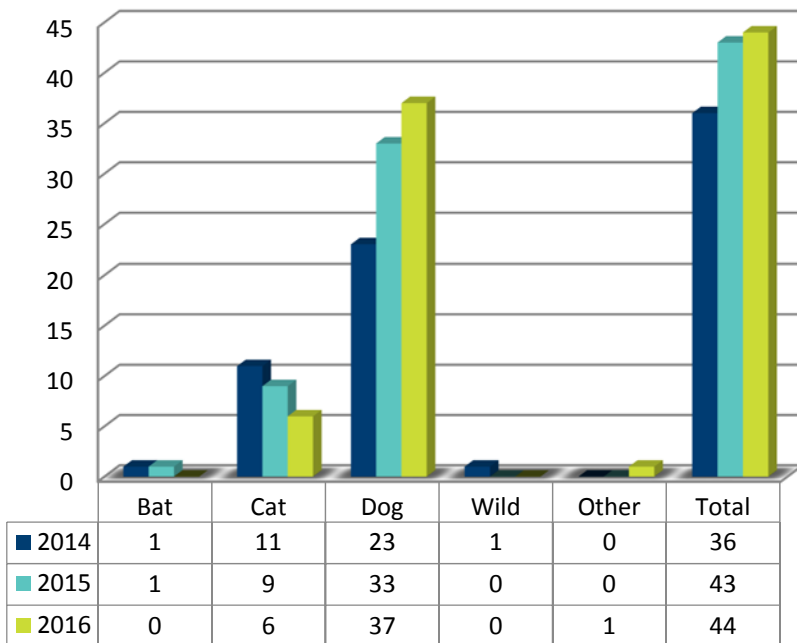
**Dive In!  
The Water Is Safe.**

## Public Health Pool Inspections

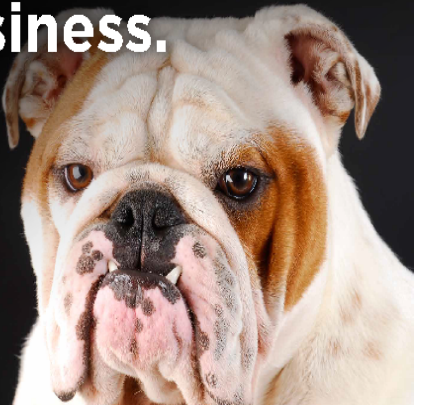
Public swimming pools are inspected by the GCHD Environmental Division. The City of Galion had 6 licensed pool facilities, including the new Splash Park!

# Enforce Laws to Provide a Healthy Environment

## Animal Bites/Exposures Reported



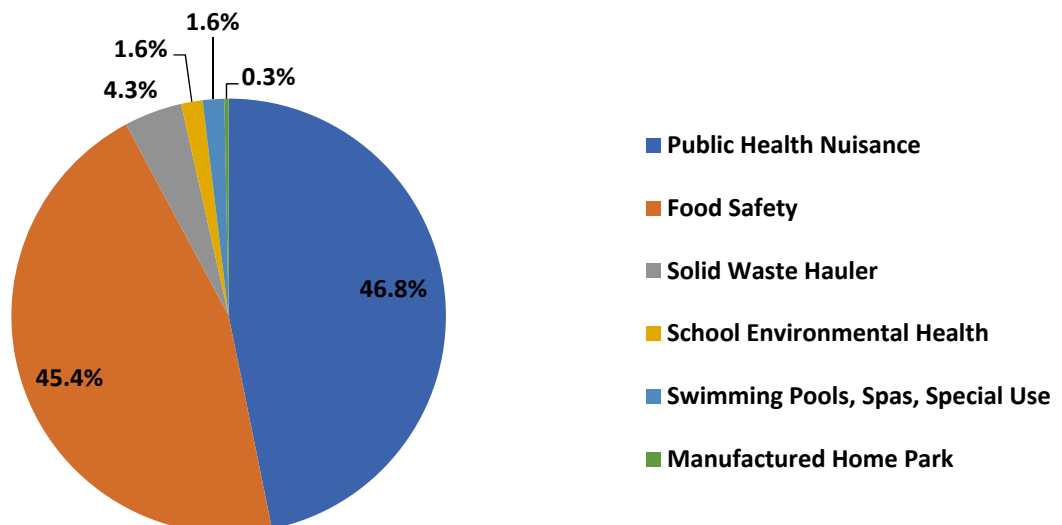
**When It Comes  
To Rabies...  
We Mean  
Business.**



## Rabies Prevention

Our rabies prevention program works to prevent the disease in animals and humans, by ensuring owned animals that have bitten are quarantined, have a veterinary evaluation at the end of the quarantine period, and have current vaccination against rabies. Rabies vaccinations are highly protective against the disease for cats and dogs and are recommended for protecting your pets.

## Environmental Inspections Conducted



# Enforce Laws to Provide a Healthy Environment

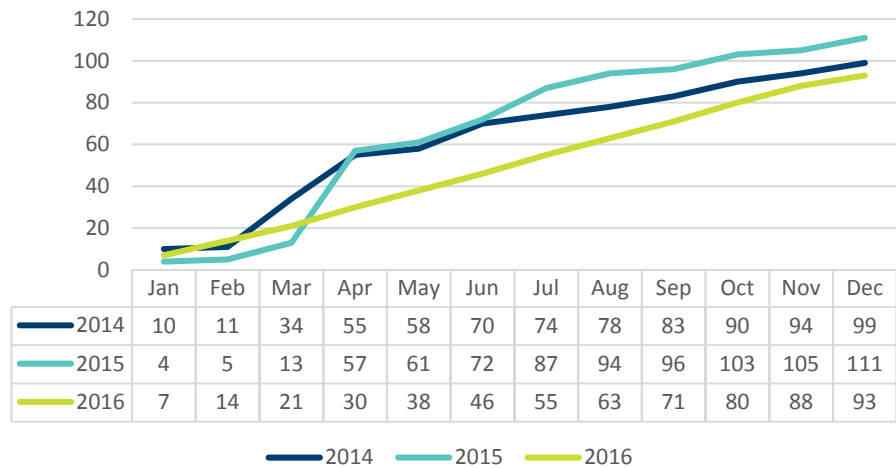
## Public Health Nuisances

Our public health nuisance program seeks to eliminate unsanitary conditions in the community that pose potential hazards to public health. Public health nuisance conditions often result from the improper storage and/or disposal of solid waste, or the accumulation of solid waste on premises. In addition to drawing insect and animal pests, unsanitary premises may have old tires and watertight containers that give mosquitoes stagnant water in which to breed. Unsanitary properties pose a threat to public health, cause blight in a neighborhood, and in severe cases can affect the values of nearby properties.

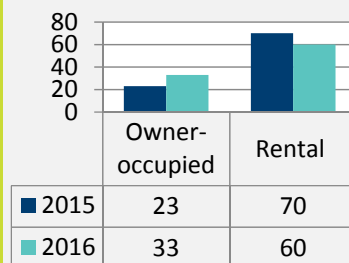
Codified Ordinances of Galion, OH being enforced:

- Mosquito and Other Insect Control – Section 521.26
- Collection of Garbage, Solid Waste and Other Discarded Materials – Chapter 719
- Solid Waste – Chapter 1361

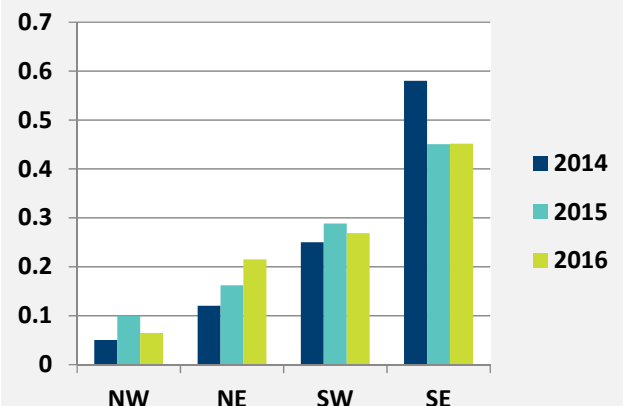
## Public Health Nuisances, Cumulative Total



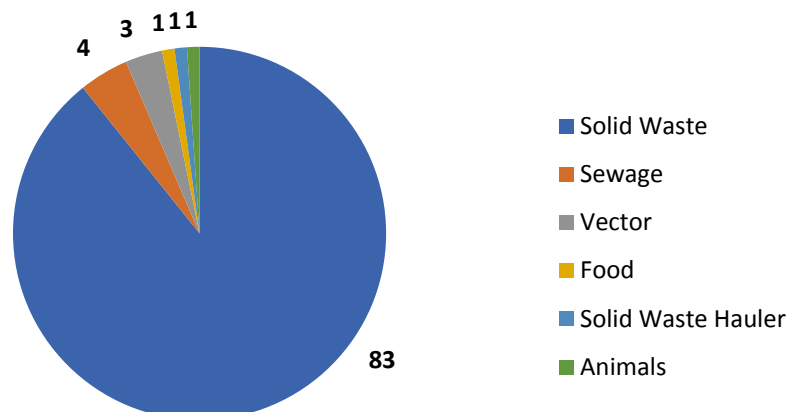
## Property Ownership Status, 2015-2016



## Public Health Nuisances by Location



## Public Health Nuisances by Type

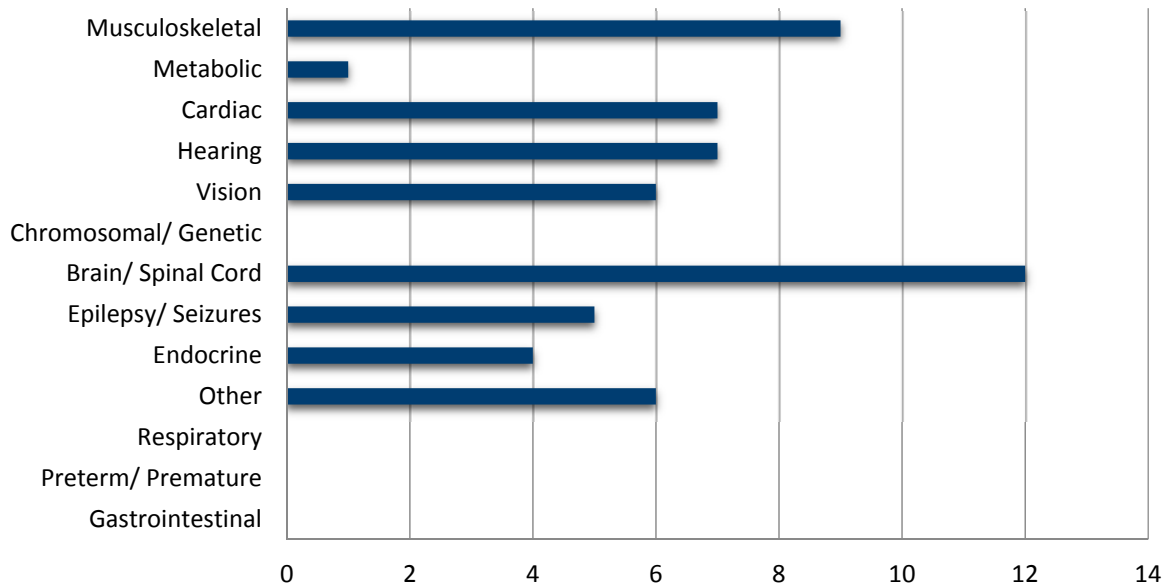




## Link to/ Provide Care



### 2016 Type of Diagnoses for BCMH Children



### CMH

CMH's mission is to assure, through the development and support of high quality, coordinated systems, that children with special health care needs and their families obtain comprehensive care and services that are family centered, community based and culturally sensitive.

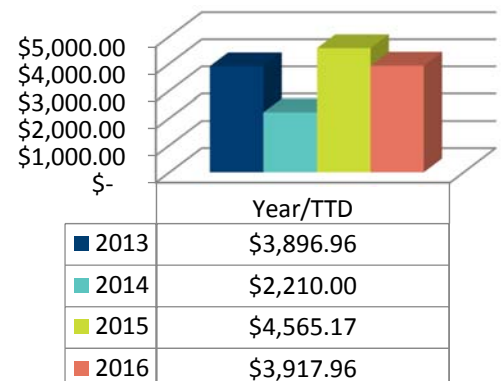


The Children with Medical Handicaps Program (CMH) is for families of children with special health care needs to a network of quality providers and helps families obtain payment for the services their children need. Assistance is provided to children under the age of 21 who have special health care needs and are residents of the State of Ohio.

Major components of the BCMH program include: conducting quality assurance activities to establish standards of care and to determine unmet needs of children with handicaps and their families; funding services for the diagnosis and treatment of medically eligible conditions; collaborating with public health nurses and local health departments to assist in increasing access to care; supporting service coordination for children with selected diagnoses; and assisting families to access and utilize appropriate sources of payment for services for their child.

In 2016, 38 children and their families were able to receive BCMH Program assistance through the Galion City Health Department.

### Other Nursing Fees by Year



# Link to/ Provide Care



## Immunizations

Galion City Health Department offers Immunization Clinics (by appointment/ walk-ins are also accepted)

\*Special Walk-in Clinics are offered (see our website for details)

### 2nd Monday of the Month:

9am – 11am & 1pm – 3pm

### 3rd Monday of the Month:

3pm – 6pm

### 4th Monday of the Month:

9am – 11am & 1pm – 3pm

Immunizations available include:

- Haemophilus Influenzae
- Tdap (Tetanus, Diphtheria, & Pertussis)
- Hepatitis B (Adult)
- Hepatitis B (Pediatric/Adolescent)
- Human Papilloma Virus
- Hepatitis A (Pediatric/Adolescent)
- Dtap (Diphtheria, Tetanus, & Pertussis)
- Polio
- Diphtheria, Tetanus, Pertussis, & Polio
- Meningococcal
- Measles, Mumps, Rubella
- Diphtheria, Tetanus, Pertussis, Haemophilus Influenzae, & Polio
- Pneumococcal
- Measles, Mumps, Rubella, & Varicella (Chicken Pox)
- Rotavirus
- Tuberculin (TB) Skin Test
- Td (Tetanus & Diphtheria)
- Varicella (Chicken Pox)

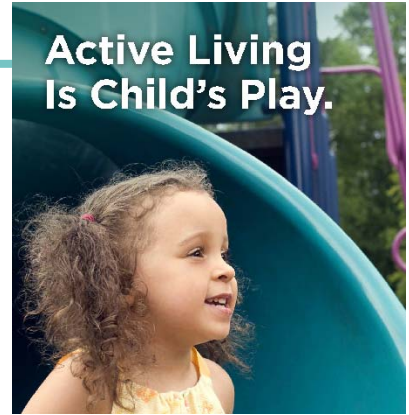


The Galion City Health Department Public Health nurses provide school health services to our contracted school districts with the intent to advance the health, well-being, academic success, and lifelong achievement of the students we serve.

Galion City Health Department Public Health nurses working in the schools:

- Serve as health care resources in the school to meet the health needs of the students.
- Provide health related education to students and staff.
- Monitor Immunization records to meet state requirements.
- Prevent, manage, and control communicable disease.
- Administer medications and perform health care procedures for students with chronic medical conditions.
- Provide trainings as needed to school staff.
- Develop Emergency Care Plans (ECPs) for students if necessary to guide the response of unlicensed personnel in a health-related emergency.
- Provide state required vision and hearing screenings.
- Are a liaison for home and school with regard to health and wellness and coordinating medical care needs including:
  - Being involved in Individualized Education Plans (IEPs) and with the Section 504 Team if health-related barriers to learning are identified.
  - Providing families with referral information to available community resources to improve access to healthcare.

Active Living  
Is Child's Play.



Give Kids  
Their Best  
Shot At A  
Healthy Life.





# Assure Competent Workforce

The Galion City Health Department invests time and resources in training employees that can best serve and meet the needs of the community we serve. GCHD is committed to ensuring staff has the opportunity to enhance skill sets in order to effectively carry out health department programs in the best way possible.

## We Build Safe Communities For Healthy Kids.

### Quality Improvement

All staff has completed basic Quality Improvement training which will assist us as we move forward toward building a culture of Continuous Quality Improvement.

Stephanie Zmuda was able to attend Quality Improvement training through the 2015 OSU Summer Program (received a scholarship). Trish Factor was able to attend Quality Improvement training through the 2016 OSU Summer Program (received a scholarship).

### Performance Management

A team from the GCHD (Emily Miller, Trish Factor, and Stephanie Zmuda) was accepted into the *Performance Management Systems for Public Health Agencies* workshop. The two-day interactive workshop used a combination of short lectures followed by hands-on application and mentored work time for agency-based teams to begin drafting a performance management system for their agency, build upon their already existing system, and gain insight on the process of performance management.

### Leadership Essentials for Health District Success (LEHDS)

This two day course has now been completed by 2 members the GCHD Triad. The course consists of the following topics taught by subject matter experts:

- Essential HR
- Accreditation
- Workforce Development
- Layoffs
- FMLA/FLSA
- LHD HR Law Case Examples
- Community Health Data Informatics
- Cost Methodology
- Funding Sources and Levies
- Attendance
- Current Drugs of Abuse & Impact on the Workplace
- Theft in Office
- Quality Improvement
- Progressive Discipline and Performance Evaluation
- Terminations
- Attitude, Change, and Team Building
- Speaking to Legislators and Reading ORC/OAC
- Worker's Compensation



# Assure Competent Workforce

## Preparedness, Emergency Response, and Recovery Consortium (PERRC)

It is the mission of the consortium to bring together healthcare, medical, public health and volunteer emergency management personnel involved in disaster recovery and response efforts representing the governmental, public and private sectors to discuss shared practices in preparedness, mitigation, response and recovery. This forum provided a hands-on, adult learning environment promoting the sharing of ideas and discussion of best practices.

Subject matter experts presented interactive forums, shared lessons learned during times of response and recovery in emergencies, affecting community and healthcare infrastructure, as well as discussed best practices in planning and mitigation. Focus was placed on coordination and collaboration between the various organizations and stakeholders contributing to disaster preparedness, healthcare response, rescue and evacuation, sheltering in place, and recovery operations.



Trish Factor had the honor to be the opening speaker on day one of the conference as well as design and present a disaster exercise on day two for another year. This conference allowed her to meet with and collaborate with various stakeholders from across the country, as well as some international attendees.



# FEMA

## Public Health Emergency Preparedness

All staff has completed the following FEMA Incident Command System Trainings:

- IS-100 Introduction to Incident Command System
- IS-200 ICS for Single Resources & Initial Action Incident
- IS 700 National Incident Management System (NIMS), An Introduction
- IS 800 National Response Framework, An Introduction

In addition, staff also completed:

- IS-907 Active Shooter: What Can You Do
- IS-923 performance Management- Goal Writing

# Evaluate

The Galion City Health Department is constantly working to improve the services we provide throughout the community. In order to assist in this endeavor, GCHD began setting up formal Performance Management and Quality Improvement systems and processes.



## Quality Improvement

The Galion City Health Department is committed to the ongoing improvement of the quality of services it provides. In 2015, the Galion City Board of Health approved the GCHD Quality Improvement Plan to serve as the foundation of this commitment.

The Galion City Health Department (GCHD) has embraced the concept of continuous quality improvement (CQI), and the development of the plan insures that the principles of CQI will be implemented throughout the organization. GCHD adopted the Plan, Do, Check, Act (PDCA) CQI methodology, and this methodology will be used throughout the department on an ongoing basis in order to develop a culture of quality. Taking this approach will not only allow GCHD to better serve its customers, but its employees as well. The GCHD Quality Improvement Plan will provide a framework for the selection of quality improvement (QI) projects, the formation of QI teams, and ultimately instilling a culture of CQI throughout the agency. The implementation of the plan will assist GCHD in its efforts to become nationally accredited, as well as to achieve the strategic priorities set forth in its strategic plan.

The purpose of the GCHD Quality Improvement Plan (QIP) is to provide context and framework for quality improvement (QI) activities at the Galion City Health Department.

This QIP aligns with the GCHD Strategic Plan and the Crawford County Health Partners Community Health Improvement Plan. The mission and vision of the GCHD guide the design and implementation of the QI plan. The intent is to improve the level of performance of key processes and health outcomes in a systematic manner, utilizing the input and strengths of staff, leadership and the community. All actions and decisions by the QI Council will be with the purpose of improving GCHD's ability to execute our mission.

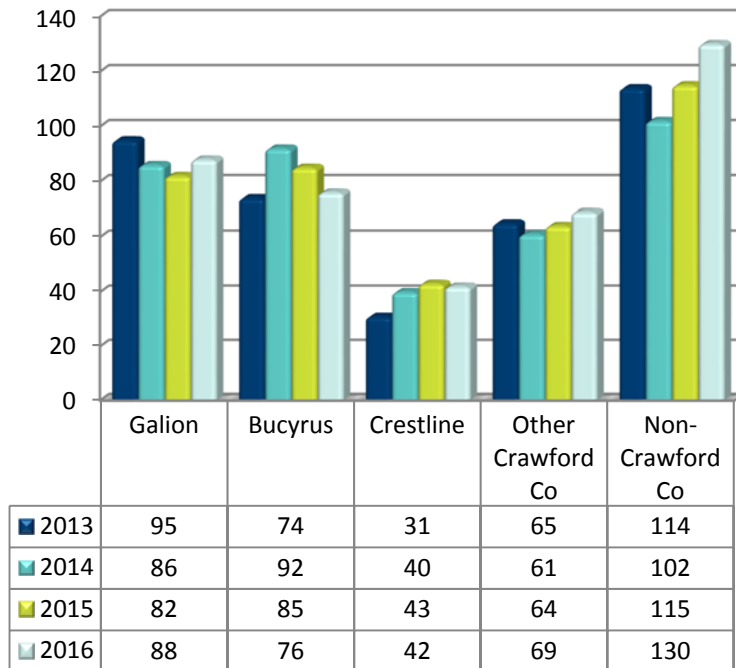
## Did you know?

The health department gets "inspected," too? Environmental Health programs are periodically surveyed by Ohio Department of Health, when administrative aspects (fee setting, inspection frequency and reports, etc.) and inspection skills are reviewed to ensure appropriate services are provided to citizens. The Retail Food Establishment and Public Swimming Pool programs were surveyed in 2016 and approved by Ohio Department of Health.



# Evaluate

## Births by Mother's Residence



## Performance Management

The GCHD's Performance Management System is set up to determine whether each offered program is successful; based on a set of measurable outcomes determined by staff, program administrators, state mandates, and/or internal goals.

In 2016, staff and administrators working in each program set program goals and (SMART) objectives for the year 2016. These metrics were approved and entered into a system. Each objective was directly correlated with the GCHD's Strategic Priorities. In 2016, these objectives will be regularly monitored, and reported on to determine strengths and weaknesses within each program area.

Through regularly monitoring outcomes, staff is able to determine if a program is not meeting its predetermined goals/ objectives. In these cases, those program objectives will be taken to the GCHD Quality Improvement Council to determine if a quality improvement project could be beneficial.

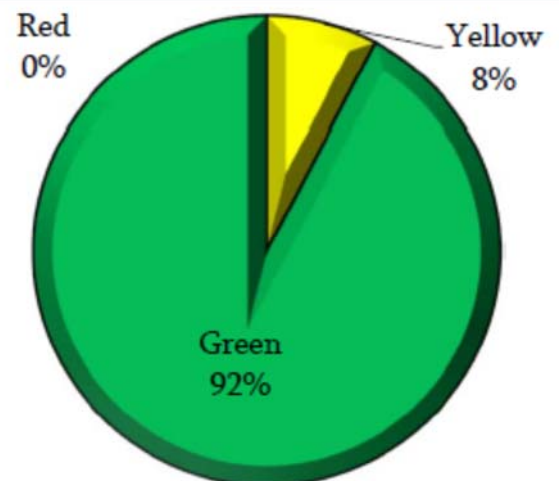
## Birth and Death Statistics

The GCHD looks at birth and death statistics to gain a perspective regarding population estimates and health concerns/outcomes affecting the community. This data is incorporated into population projections by the state of Ohio as well as federally.

We need to know how many people are born and die each year – and the main causes of their deaths – in order to have well-functioning health systems. The GCHD must track all births and deaths. This data collection provides us to ability to identify our most pressing health issues.

If deaths were uncounted and the causes of death not documented, we wouldn't be able to design effective public health policies or measure their impact.

## GCHD Performance Measure Summary



| Totals | Red | Yellow | Green |
|--------|-----|--------|-------|
|        | 0   | 3      | 36    |

# Research and Apply Innovative Solutions

## 2016 National Profile of Local Health Departments Study

The National Longitudinal Survey of Public Health Systems (NLSPHS) local public health system assessment instrument measures the extent to which local public health systems provide 20 core public health services, the effectiveness of those efforts, and the contribution of effort that health departments and other system members make to those services.

All health departments that completed the instrument received a customized report, which can be used by as a quality improvement tool. In addition, departments that participated contributed to the science base of public health practice- for example, data from the NLSPHS has been used to examine the relationship between public health system characteristics and preventable mortality.



### Community Health Improvement Planning

To facilitate the Community Health Improvement Process, the Crawford County Health Department and the Galion City Health Department along with the local hospital, Avita Health System, invited key community leaders to participate in an organized process of strategic planning to improve the health of residents of the county. The National Association of City and County Health Officials (NACCHO) strategic planning tool, Mobilizing for Action through Planning and Partnerships (MAPP), was used throughout this process.

The MAPP Framework includes six phases which are listed below

- Organizing for success and partnership development
- Visioning
- Conducting the MAPP assessments
- Identifying strategic issues
- Formulating goals and strategies
- Taking action: planning, implementing, and evaluation

The MAPP process includes four assessments: Community Themes & Strengths, Forces of Change, the Local Public Health System Assessment and the Community Health Status Assessment. These four assessments were used by the Crawford County Health Partners to prioritize specific health issues and population groups which are the foundation of this plan.

### What comes after the Community Health Assessment (CHA)?

In 2016 the CHA was finalized and released to stakeholders and the public. Then, the Crawford County Health Partners moved into utilization of the CHA data by creating a Community Health Improvement Plan.

A Community Health Improvement Plan (CHIP) is critical for developing policies and defining actions to target efforts that promote health. A CHIP defines our vision for the health of the community and will address strengths, weaknesses, challenges, and opportunities to improve the health status of the community.

### Improvement Plan Steps

1. Identifying issues
2. Develop Goals & Measurable Objectives
3. Choose Strategies
4. Create Timeline
5. Develop Performance Measures
6. Locate Available Assets
7. Implement Program & Determine Responsibility

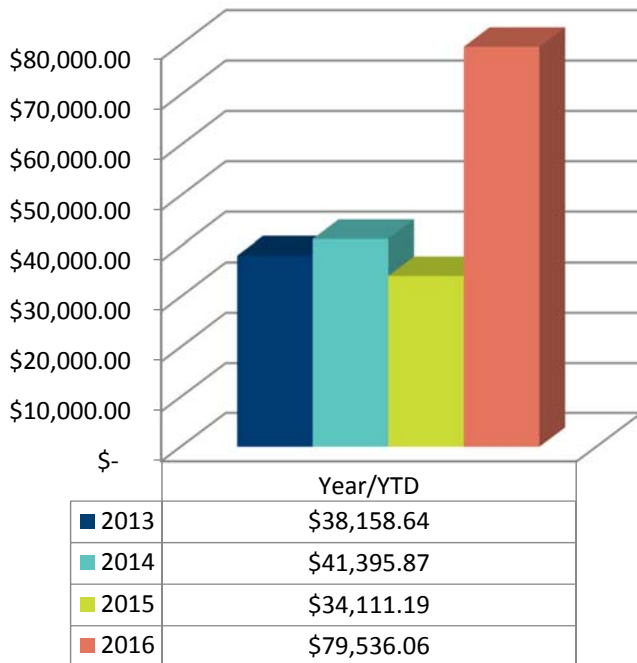
# Financial

| General Income and Source of Funds                          |                      |                |
|---|----------------------|----------------|
|   |                      |                |
| <b>City General Fund</b>                                    | \$ 248,449.16        | 44.14%         |
| <b>Passthrough</b>  | \$ 4,859.00          | 0.86%          |
| Ebola Supplement  | \$ 1,429.00          |                |
| PHEP  | \$ 3,430.00          |                |
| <b>Medicaid</b>   | \$ 11,129.51         | 1.98%          |
| <b>Medicare</b>   | \$ 10,166.78         | 1.81%          |
| <b>Private Insurance Reimbursement</b>                      | \$ 69,223.27         | 12.30%         |
| <b>Patient Fees</b>   | \$ 6,843.28          | 1.22%          |
| Immunization Fees   | \$ 4,605.46          |                |
| Shampoo   | \$ 132.00            |                |
| Visuals   | \$ 45.00             |                |
| Record Copies   | \$ 21.00             |                |
| Head Checks   | \$ 95.92             |                |
| Flu   | \$ 1,943.90          |                |
| <b>Health Promotion Fees</b>                                | \$ 346.00            | 0.06%          |
| Car Seats   | \$ 346.00            |                |
| <b>Environmental Health</b>                                 | \$ 47,923.87         | 8.51%          |
| Food Services   | \$ 43,933.87         |                |
| MHP Inspection Fees   | \$ 275.00            |                |
| Pool Licenses   | \$ 2,440.00          |                |
| Trash Hauler Licenses                                       | \$ 675.00            |                |
| Water Testing   | \$ -                 |                |
| Other (Food Safety Class & Smoke Free Fines)                | \$ 600.00            |                |
| <b>Vital Statistics</b>                                     | \$ 35,475.70         | 6.30%          |
| <b>Locally Funded Projects/Special Contracts (Non-Govt)</b> | \$ 52,285.25         | 9.29%          |
| <i>School Nursing :</i>                                     |                      |                |
| Galion City   | \$ 51,324.00         |                |
| Galion St. Joe's  | \$ 866.25            |                |
| Crestline St. Joe's   | \$ 95.00             |                |
| <b>Miscellaneous Income</b>                                 | \$ 358.04            | 0.06%          |
| Refunds   | \$ 358.04            |                |
| <b>State Subsidy</b>  | \$ 1,972.11          | 0.35%          |
| <b>State Funded Projects</b>                                | \$ 39,045.00         | 6.94%          |
| BCMH  | \$ 2,920.00          |                |
| ODH Accreditation/ IT Grant                                 | \$ 15,000.00         |                |
| GRF Grant   | \$ 20,500.00         |                |
| Smokefree Workplace   | \$ 625.00            |                |
| <b>Federal Funded Projects</b>                              | \$ 34,783.35         | 6.18%          |
| MAC   | \$ 34,783.35         |                |
| <b>Total Revenue</b>  | <b>\$ 562,860.32</b> | <b>100.00%</b> |

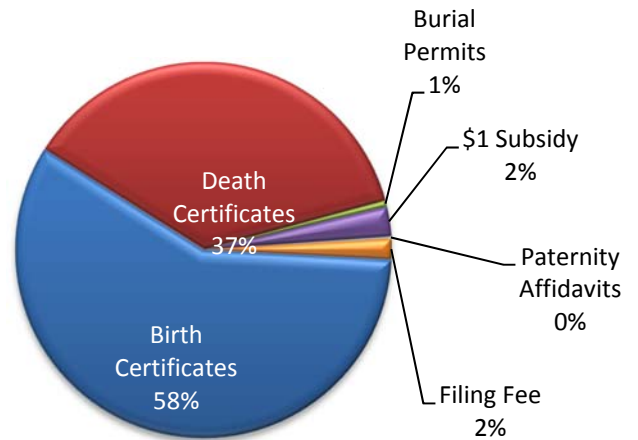


# Financial

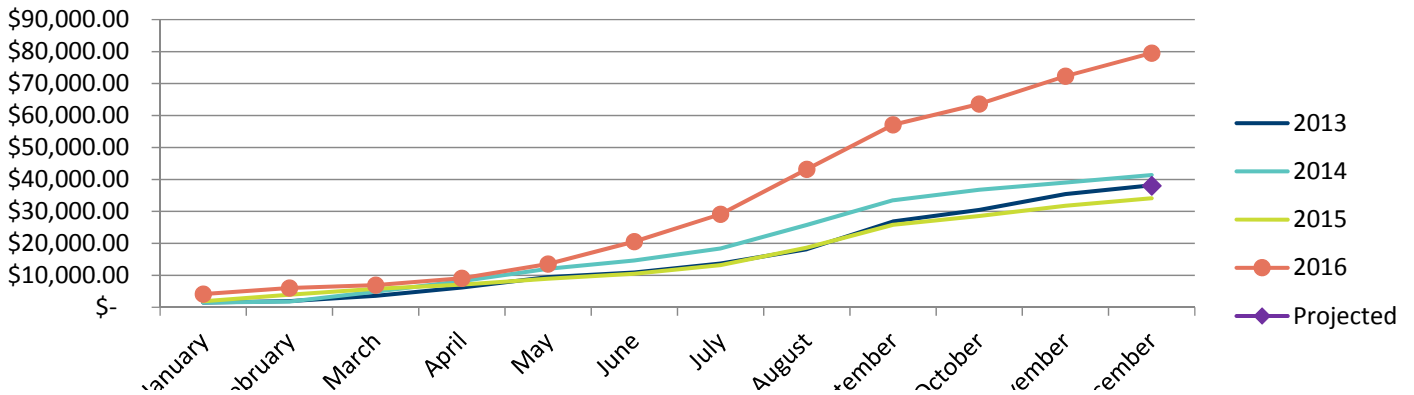
## Immunization Fees by Year



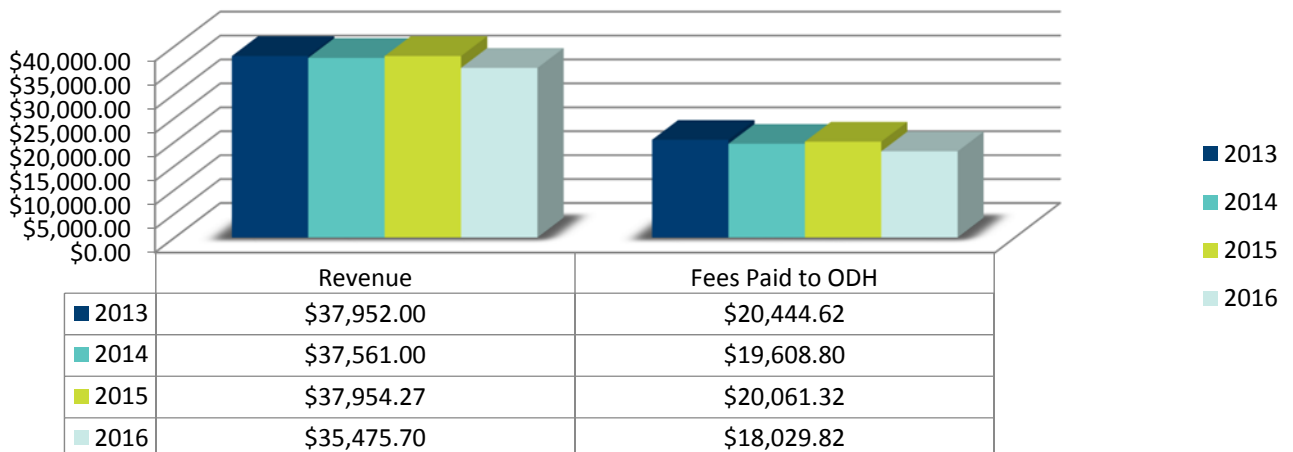
## VS Revenue by Type



## Immunization Fees Comparison

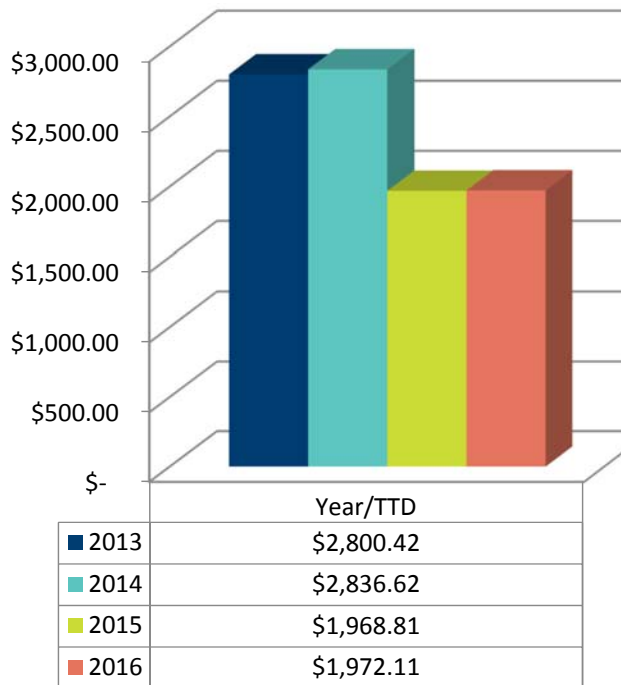


## Vital Statistics Revenue & Fees Paid to ODH

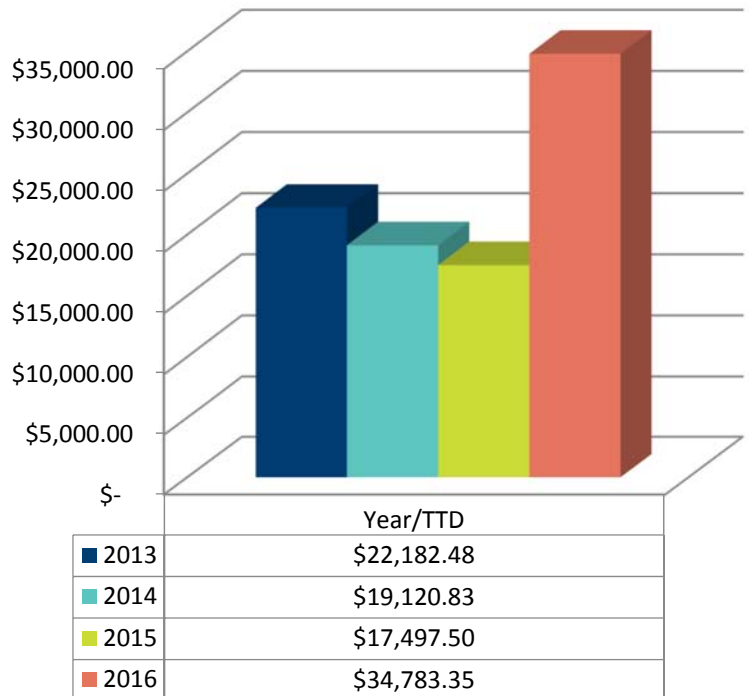


# Financial

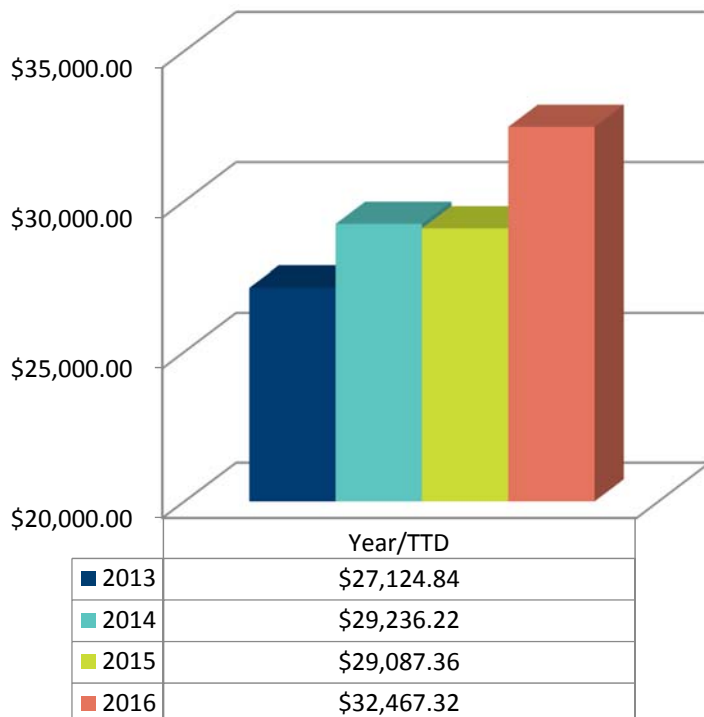
## State Subsidy by Year



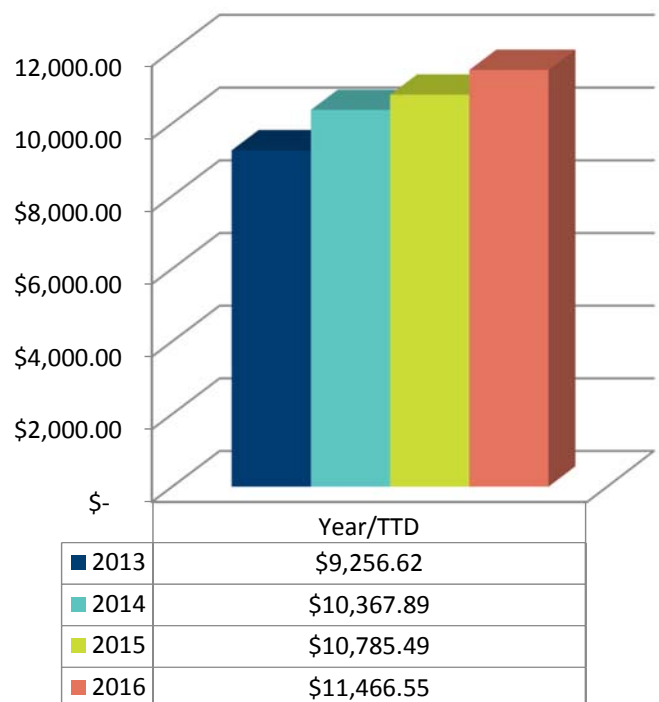
## MAC Fees by Year



## Food Service Op Fees by Year



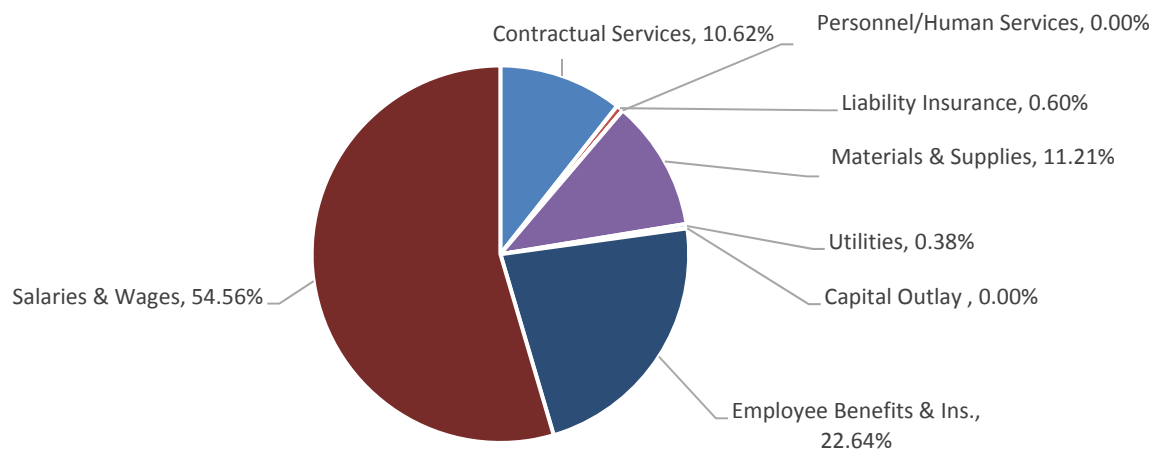
## Retail Food Est Fees by Year



# Financial

| General Health Expenditures  |                     |                |
|--|---------------------|----------------|
| <b>Contractual Services</b><br>Legal Advertising, Memberships, Publications, Equipment Lease, Software, Permits, License and Contract, Facility and Vehicle Maint., Postage, Technical Services, EH Fees, VS Fees, Travel/Registration | \$ 59,754.39        | 10.62%         |
| <b>Liability Insurance</b>   | \$ 3,352.37         | 0.60%          |
| <b>Personnel/Human Services</b>  | \$ -                | 0.00%          |
| <b>Materials &amp; Supplies</b><br>Supplies for office, computers, copiers, printers, cleaning, medical, vaccines, medicines, gasoline, equipment, & furniture   | \$ 63,088.51        | 11.21%         |
| <b>Utilities</b><br>Natural Gas, Trash, Phones, & Internet Service   | \$ 2,152.66         | 0.38%          |
| <b>Capital Outlay</b>  | \$ -                | 0.00%          |
| <b>Employee Benefits &amp; Ins.</b><br>Includes Workman's Comp, PERS, Medicare, Hospital and Life Insurance  | \$ 127,413.50       | 22.64%         |
| <b>Salaries &amp; Wages</b><br>Including: Longevity, Clothing Allowance, Sick Leave Incentive  | \$ 307,098.90       | 54.56%         |
| <b>TOTAL</b>   | <b>\$529,732.83</b> | <b>100.00%</b> |

2016 Expenses by Category





# 2016 ANNUAL REPORT

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The Galion City Health Department Annual Report is available on our website. If you would like a printed copy of the annual report, please call or email us with your name and mailing address.